



Park Lawn Preschool Inc.

*Park Lawn Preschool * Humber Bay Child Care Centre * PLP Early Learning Centre at St. Mark*

News Release: October 5, 2017 PLP New Late Pickup Procedure

Summary:

- Park Lawn Preschool sent parents information this week about a new Parent Pickup Procedure passed at the September Board of Directors meeting.
- Since 1977, our procedure has been to charge parents a late fee of \$1/ minute, payable directly to the child care staff who have had to stay late.
- Our practice has been to maintain two staff at a centre until all children are picked up. The late fee has effectively been 50 cents a minute per staff person.
- The current late fee was not serving any longer as a financial deterrent.
- Park Lawn Preschool requires that parents have a current Emergency Contact that they can notify to pick up their child in case of an emergency. Park Lawn staff will make every attempt to contact the parents, and if the parent cannot be reached, the Emergency Contact, if a child is not picked up on time.
- The procedure has been in development with the Board since early in 2017 and consultation with others in the child care sector was conducted.
- Late fees are now assigned on an escalating grid: \$2/child per minute for the first 20 minutes, \$50 until 6:30, \$150/child after 6:31 and \$300 per child after 7:01 PM
- Our staff finish their work day at 6 PM and our license/lease with the school board ends at 6 PM.
- The vast majority of parents at our centres consistently pick up their children at or before our closing time of 6 PM, or arrange for their Emergency Contact to make the pickup.

Duty to Report to a Children's Aid Society

In addition to the late fees, we have an obligation to inform parents that as professionals working with children we have a Duty to Report under the *Child and Family Services Act, Section 72 (1)*.

The Children's Aid Society will exercise their duty to prioritize any and all calls to their agencies.

We will fulfill our Duty to Report if we have not heard from parents or guardians of the child by 7:00pm and there are no known extenuating circumstances.

Parent Complaint Procedure

As professionals in early learning and care, children and families are of utmost importance to us. We know that there may be unforeseen circumstances that may arise such as emergencies or disasters, a major transit disruption, city essential services disruption. In these situations, the procedure invites parents to speak with the child care supervisor or Head Office Manager to discuss a resolution.

Company Background

Park Lawn Preschool Inc. is a not-for-profit child care serving the South Etobicoke community since October 1977. We are governed by a volunteer Board of Directors comprised of parents and community members and licensed to provide care for Toddlers to School Age from 7 AM to 6 PM. We provide caring child care services for families at three centres in south Etobicoke.

Contact Information

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